

**VENANGO TECHNOLOGY CENTER
JOINT COMMITTEE
1 Vo-Tech Drive
Oil City, Pennsylvania 16301**

MINUTES

August 6, 2018

The regular meeting of the Venango Technology Center Joint Committee was held this evening in the Conference Room of the Venango Technology Center, 1 Vo-Tech Drive, Oil City, PA 16301. Mr. Johnston called the meeting to order at seven o'clock (7:00) p.m.

Mr. Johnston asked the members to pause for a moment of silence.

Mr. Johnston asked the members to stand for the pledge of allegiance.

Roll Call: Present: Cheryl Ferry, Todd Carson, James Come, Misty Nalepa, Charlene Eggleston, Mark Marterella, Troy Johnston

Absent: Hal Carbaugh, Fred Weaver, Joe Womer,

Also Present: Mr. Mario Fontanazza, Mrs. Amanda Hetrick

Chairman Johnston stated the Joint Committee members had received copies of the Minutes of the June 4, 2018 meeting in the mail. He asked if there were any additions, corrections or deletions.

Mr. Carson, seconded by Mrs. Eggleston, moved to approve the Minutes of the June 4, 2018 meeting as submitted.

Roll Call: Ayes: Cheryl Ferry, Todd Carson, James Come, Misty Nalepa, Charlene Eggleston, Mark Marterella, Troy Johnston

Nayes: None, motion carried.

The Treasurer's and Secretary's Report as of June 30, 2018 and August 6, 2018 and the Special Account report as of June 30, 2018 were submitted for information.

Mr. Carson, seconded by Mrs. Eggleston, moved to approve the Treasurer's and Secretary's Report as of June 30, 2018 and August 6, 2018 and the Special Account Report as of June 30, 2018.

The motion was unanimously approved.

Mr. Johnston requested approval of the list of bills as submitted.

Mr. Carson, seconded by Ms. Nalepa, moved to approve the list of bills totaling \$733,820.10 as of June 30, 2018 and another list totaling \$650,141.43 as of August 8, 2018 as submitted.

Roll Call: Ayes: Cheryl Ferry, Todd Carson, James Come, Misty Nalepa, Charlene Eggleston, Mark Marterella, Troy Johnston

Nayes: None, motion carried.

Under Communications, Mr. Fontanazza discussed the Professional Advisory Committee, Calendar of Events for the month of August and the Monthly Enrollment Report as of 8/6/18.

Mr. Johnston requested approval of the action items i. – ix. as presented.

Mr. Carson, seconded by Ms. Ferry, moved to approve the actions items i. – ix. as presented as follows:

- i. Appoint Mario Fontanazza as the School Safety and Security Coordinator.
- ii. Approve Budget Transfers for 2017-2018.
- iii. Approval of the 2018-2019 Bus Drivers.
- iv. Approve resignations of Jessica McGuire and Sue McDowell from the Practical Nursing program.
- v. Approve administration to hire Practical Nursing substitute instructors for the Oil City and Warren locations.
- vi. Approve Facility use contract with Clarion University for Adult Emergency Medical Technician (EMT) course beginning in September 2018.
- vii. Approve Student and Employee Handbooks for 2018-2019 with no changes.
- viii. Approve Practical Nursing substitute instructor list for 2018-2019.
- ix. Approve Bob Moore and Carol Miller to attend the Pennsylvania Department of Labor and Industry's Apprenticeship and Training Office (ATO) Apprenticeship Summit in Harrisburg on September 25 – 26 at a cost not to exceed \$1,000.00 – Funding Local.

Roll Call: Ayes: Cheryl Ferry, Todd Carson, James Come, Misty Nalepa, Charlene Eggleston, Mark Marterella, Troy Johnston

Nayes: None, motion carried.

Mr. Fontanazza reviewed the Director's activities from 6/5/18 - 8/6/18.

Mr. Fontanazza reported that the Teacher's union has requested to enter into "Early Bird Negotiations." He has indicated that the past practice has the current board member a most recent past member and the next coming school's member. This would be Forest, Cranberry and Franklin member. He described that would include Mr. Johnston, Mr. Marterella and one of the Franklin members. Mrs. Nalepa agreed to represent Franklin.

Mr. Johnston asked if there was any Old Business.

None was noted.

Mr. Johnston asked if there was any New Business.

None was noted.

Upon motion by Mr. Carson, seconded by Ms. Nalepa, the meeting adjourned at seven thirty-one (7:31) p.m.

Recorded by

A handwritten signature in blue ink, appearing to read "Patrick M. Adams", is written over a light blue rectangular background.

Patrick M. Adams
Secretary, Joint Committee